

STUDENT ACCESSIBILITY SERVICES  
MOUNT ST. JOSEPH UNIVERSITY

One of your patients is a student at Mount St. Joseph University and has requested an accessibility-related housing accommodation. In order to be considered for the accommodation, a student must provide documentation that attests to the fact that they have an impairment that substantially limits one or more major life activities, and documentation that the housing accommodation is medically necessary. As this student's treating specialist, please provide the following information so that the University can consider the request.

Will the student require special assistance to evacuate? Please specify.

All housing is located on floors 2-6. Does the student need to reside on the lowest floor?  
Please explain.

Will the student require any other accommodations/equipment/technology in the case of an emergency?  
Please specify.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please email or fax to:

Alexandria Grant  
Student Accessibility Specialist  
studentaccessibilityservices@msj.edu

Phone: 513-244-4623

Fax: 513-244-4509

If the third party returns the Verification Form without sufficient information for Disability Services to determine whether an accommodation is necessary, the Director of Disability Services will inform the individual in writing of the verification's insufficiency and may request additional information, including speaking directly with the individual supplying the third-party verification, within seven (7) business days of receiving the verification.

Mount St. Joseph ("the University") is committed to providing an educational and employment environment free from discrimination or harassment on the basis of race, color, national origin, religion, sex, age, disability, sexual orientation, or other minority or protected status. This commitment extends to the University's administration of its admission, financial aid, employment, and academic policies, as well as the University's athletic programs and other university-administered programs, services and activities. The University has designated the chief compliance and risk officer, (513) 244-4393, Office of the President, as the individual responsible for responding to inquiries, addressing complaints, and coordinating compliance with its responsibilities under Title IX of the Education Amendments of 1972 and other applicable federal and state civil rights laws. The University has designated the Director of the Learning Center & Disability Services, (513) 244-4524, as the individual responsible for responding to inquiries, addressing complaints, and coordinating compliance with its responsibilities under Section 504 of the Rehabilitation Act of 1973.